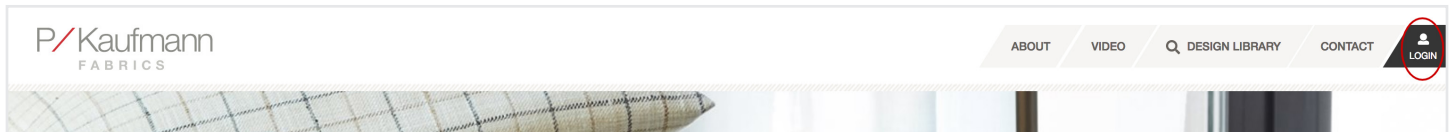


PK Fabrics First Time Login User Login Directions

Spring 2021

STEP 1

Go to the website (<https://pkaufmannfabrics.com>) and click LOGIN in the top right corner.



STEP 2

Create your User ID by entering your Website Account Number and password (that we provided you in the email), and then click Submit.

STEP 3

You will be directed to a page that allows you to enter an email address or confirm the existing email address. The email address will become your new User ID. If there is already an email address in the system for your account, you have the option of using the existing email or creating a new one. Otherwise you're prompted to enter a new email address. Next, you will see a screen that requires you to create a new password.

You will see the above screen if you already have an email in the system.

STEP 4

Now that you have reset your password go to the LOGIN window and login with your email and newly created password as you normally would.